

**Training Dates:** May 18, 2026 through July 24, 2026

NCDA offers a 45-hour training in career practitioner supervision. The Career Practitioner Supervision (CPS) Training is essential to guiding new career practitioners as they transition into the role, helping more experienced professionals develop their practical skills, and contribute to the broader field of career development so that it can adapt and grow with new challenges and trends within the world of work.

**Location:** Virtual

**Registration Fee:** \$1900 (NCDA member); \$2100 (non-member). Fees include training manual and CSCP application fee. Please note that you must meet [CSCP criteria](#) to apply for CSCP credential.

[Online Registration](#) must be completed by May 13, 2025.

**Trainers:** Dr. Brian Hutchison and Dr. Tina Peterman

### **CEUs, Certificate and Credentialing:**

Each participant who successfully completes the training will receive 45 contact hours of continuing education hours and an NCDA Certificate of Completion. Participants may be eligible to apply for the [CSCP Credential](#).

Join us to explore essential supervision theories, enhance ethical supervision practices, and craft a robust framework for effective supervisory approaches for career practitioners. This program equips career practitioner supervisors with advanced tools to boost performance, develop skills, and foster self-awareness, empowering them to lead with confidence and impact.

### **Topics will include:**

- What is Supervision and Why is it Important
- Ethics: Decision-Making and Supervision
- Supervision Skills for Career Practitioners
- Multicultural Aspects of Supervision
- Components of Supervision of Career Practitioners
- Three Models of Supervision of Career Practitioners
- Group Supervision and Supervisor Roles
- Elements of Developing a Supervisory Relationship
- The Administrative Side of Supervision
- Technology Considerations and Supervision
- Planning for Ongoing Supervision
- The Supervisory Working Alliance
- Supervision Tools to Improve Performance, Build Skills and Self-Awareness
- Evaluation of Career Practitioner Supervisee Performance

# Training Overview

- **Format:** Weekly live 90-minute virtual sessions
- **Dates:** May 18, 2026 – July 24, 2026 (optional in-person meeting at 2026 NCDCA Global Conference)
- **Cohort Size:** Limited to **30 participants** for maximum engagement and personalized feedback.
- **Delivery:** Combination of pre-work, live interactive sessions, journals, case studies, and applied supervision projects.
- **Build your Network:** Open to professionals in education, workforce, and related fields, not just licensed counselors.

## Training Schedule

Pre-Work Launch (No Live Session; Asynchronous)

### May 18–22, 2026

Google Classroom opens **May 18 @ 9:00 AM EDT (UTC-4)**  
(6:00 AM PT | 1:00 PM UTC)

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### Live Sessions (8 Fridays)

9:00–10:30 AM EDT (UTC-4)

May 29, 2026

June 5, 12, 19, 26, 2026

July 10, 17, 24, 2026

**Break:** July 3, 2026 — No session (Optional NCDCA Conference meet-up, TBD)

All international times below occur on the same calendar day (Friday).

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### Time Zones

#### U.S.

Eastern: 9:00–10:30 AM | Pacific: 6:00–7:30 AM

#### Asia

India: 6:30–8:00 PM

Hong Kong: 9:00–10:30 PM

Japan/Korea: 10:00–11:30 PM

## Middle East

UAE: 5:00–6:30 PM

Saudi/Qatar/Kuwait/Bahrain/Turkey/Israel: 4:00–5:30 PM

## Benefits for Participants & Organizations

### ✔ Improve Client Outcomes

Enhance the effectiveness of career practitioners you supervise by using proven strategies to strengthen service delivery.

### ✔ Gain Supervision & Management Strategies

Develop advanced techniques in teaching career development concepts to practitioners on your team that apply across diverse client populations.

### ✔ Learn Practical Evaluation Skills

Acquire tools for supervision evaluation that can be implemented in **private practice, higher education career centers, workforce development, and vocational rehabilitation** settings.

### ✔ Manage Ethical Dilemmas with Confidence

Build structured decision-making skills to navigate ethical challenges, guided by the **NCDCA 2024 Code of Ethics**.

### ✔ Accessible to Counselors & Non-Counselors

Open to professionals in education, workforce, and related fields—not just licensed counselors.

## Outcomes & Credentials

- 45 Contact Hours of Continuing Education
- NCDCA Certificate of Completion
- Eligibility to apply for the [Certified Supervisor of Career Practitioners \(CSCP\)](#) credential

## What are participants saying about the training...

*Great combination of instructors and students as this is a very good opportunity for exchange from various countries.*

*Tina and Brian were awesome I was able to meet others from across the globe, and the time flew by. It did not feel like a traditional online training, which was great!*

*A great experience with rich and comprehensive content. Thank you!*

## About the Trainers

Brian Hutchison and Tina Peterman are the authors of the NCDCA Career Practitioner Supervision Training Curriculum (Fourth Edition)

**Brian Hutchison, Ph.D., LPC, CSCP** is Core Faculty of Clinical Mental Health Counseling in the School of Counseling at Walden University, USA. He received his doctorate degree in Counselor Education & Supervision from Pennsylvania State University and has worked as a career, school, and mental health counselor and clinical supervisor. Brian's career consultation and education work operates within the brand of Global Career Guy where he specializes in consultation, research, speaking, and training focused on how career development fosters mental health well-being, school engagement and social justice. He has worked in more than 50 countries and written more than four dozen publications, including the 12th Edition of *School to Career*, a career textbook for high school students and *International Practices of Career Services, Credentials, and Training Monograph*.

**Tina Peterman, Ph.D., LPC, CSCP**, is a Professor of Counselor Education at Portland State University and an NCDCA Fellow with more than 30 years of experience in career development and counselor education. She specializes in career practitioner supervision and clinical rehabilitation counseling and has trained and supervised counselors and career practitioners across diverse cultural and national contexts. Dr. Peterman developed the Disability Career Consultant Program (DCCP), an internationally accessible initiative that strengthens professionals' capacity to support individuals with disabilities within varied workforce systems. She brings practical, adaptable supervision strategies grounded in global, real-world practice.